

Building Regulations Consultant

Principle Certifying Authority

Construction Certification

Fire Upgrade Surveys

Planning

# Private Certifiers Australia

## CONSTRUCTION CERTIFICATE APPLICATION

Made under the *Environmental Planning and Assessment Act 1979*

Sections 81A(2), 109C(1)(b)

### IDENTIFICATION OF BUILDING

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Lot, DP/MPS etc \_\_\_\_\_

Suburb or town \_\_\_\_\_ Post Code \_\_\_\_\_

### DESCRIPTION OF DEVELOPMENT

Detailed Description:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### APPLICANT

Name \_\_\_\_\_ Company \_\_\_\_\_

Address \_\_\_\_\_

Suburb or town \_\_\_\_\_ Post Code \_\_\_\_\_

Phone B/H \_\_\_\_\_ Fax No \_\_\_\_\_

Mobile \_\_\_\_\_ Email \_\_\_\_\_

*As the applicant, I/we hereby submit this Construction Certificate Application under the Environmental Planning & Assessment Act 1979, with Private Certifiers Australia.*

**Signature of applicant:**

**Sign** \_\_\_\_\_ **Date** \_\_\_\_\_

### CONSENT TO ALL OWNER(S)

Name \_\_\_\_\_ Company \_\_\_\_\_

Address \_\_\_\_\_

Suburb or town \_\_\_\_\_ Post Code \_\_\_\_\_

Phone B/H \_\_\_\_\_ Fax No \_\_\_\_\_

Mobile \_\_\_\_\_ Email \_\_\_\_\_

- 1. I/We as the owner of the above building/property, consent to the Appointed PCA (Principal Certifying Authority) or their representative to lodge the Notice of Commencement on our behalf; and*
- 2. I/we appoint Grant Harrington as the Principal Certifying Authority for the building work identified in this application.*

**Signature of Owner**

**Sign** \_\_\_\_\_ **Date** \_\_\_\_\_

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**VALUE OF WORK**

Estimated Cost of work:

\$

GST:

\$

For developments over \$5 million, a Quantity Surveyors Certificate verifying the cost must be submitted on lodgement of the application.

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**DEVELOPMENT CONSENT**

Development Consent No

No.

Date of Determination

Date

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**BUILDING CODE OF AUSTRALIA  
BUILDING CLASSIFICATION**

Nominated on the Development Consent

Class

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**RESIDENTIAL BUILDING WORK**

Relevant only to residential building work

Owner-builder Permit No. \_\_\_\_\_

or

Name of Builder \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

Fax \_\_\_\_\_

Contractor License No. \_\_\_\_\_

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**REQUIRED ATTACHMENTS**

- Note 1 details the information that must be submitted with an application for a construction certificate for proposed building works
- Note 2 details the additional information that may be submitted with an application for a construction certificate for proposed residential building work.

Schedule 1 information to be  
Collected for ABS Particulars of the proposal

DESCRIPTION

What is the area of the land (m<sup>2</sup>)

Gross floor area of existing building (m<sup>2</sup>)  
What are the current uses of all or parts of the building(s)/land?

(If vacant state vacant)

Location Use

Does the site contain a dual occupancy?  
What is the gross floor area of the proposed addition or new building (m<sup>2</sup>)  
What are the proposed uses of all parts of the building(s)/land?

Location Use

Number of pre-existing dwellings

Number of dwellings to be demolished

How many dwellings are proposed?

How many storeys will the building consist of?

MATERIALS TO BE USED

Walls		Code	Roof		Code
Brick veneer	12		Aluminium	70	
Full brick	11		Concrete	20	
Single brick	11		Concrete tile	10	
Concrete block	11		Fibrous cement	30	
Concrete/ masonry	20		fibreglass	80	
Concrete	20		Masonry/terracott a shingle tiles	10	
Steel	60		Slate	20	
Fibrous cement	30		Steel	60	
Hardiplank	30		Terracotta tile	10	
Timber/weatherboard	40		Other	80	
Cladding aluminium	70		Unknown	90	
Curtain glass	50				
Other					
Unknown	90				
Floor		Code	Frame		Code
Concrete	20		Timber	40	
Timber	10		Steel	60	
Other	80		Other	80	
Unknown	90		Unknown	90	

Part 1 of 2

Item No.	Existing Measure	Is this measure Installed in the Building? Yes / No	If yes, enter the current standard of performance (eg: ORD 70 Clause 19.2 or BCA Clause E1.5 & AS 2118.1-1999)
1	Access Panels, doors and hoppers to fire resisting shaft		
2	Automatic fail safe devices		
3	Automatic fire detection and alarm system		
4	Automatic fire suppression system (sprinkler)		
5	Automatic fire suppression system (others – specify)		
6	Emergency lighting		
7	Emergency lifts		
8	Emergency warning and intercommunication system		
9	Exit signs		
10	Fire control centres and rooms		
11	Fire dampers		
12	Fire doors		
13	Fire hydrant systems		
14	Fire seals (protecting openings in fire resisting components of the building)		
15	Fire shutters		
16	Fire windows		
17	Hose reel system		
18	Light weight construction		
19	Mechanical air handling systems		
20	Paths of travel stairways passageways or ramps		
21	Perimeter vehicle access for emergency vehicles		
22	Portable fire extinguishers		
23	Pressurising system		
24	Required (automatic) exit doors		
25	Safety curtains in proscenium openings		
26	Smoke and Heat Vents		
27	Smoke Control System		
28	Smoke dampers		
29	Smoke detectors and heat detectors		
30	Smoke doors		
31	Solid-Core doors		
32	Stand-By Power Systems		
33	Wall wetting sprinkler and drencher systems		
34	Warning and operational signs		
35	OTHERS - Specify		

This is an accurate statement of all existing Fire Safety Measures implemented in the whole building.

Signed ..... (Owner/ Agent) Name ..... Date .....

Schedule 3 – Proposed Essential Fire Safety Measures  
Part 2 of 2

Item No.	Proposed New Measure	Is this measure Installed in the	If yes, enter the current standard of
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	Building? Yes or No	performance (eg: BCA Clause E1.5 & AS2118.1-1999)
1	Access Panels, doors and hoppers to fire resisting shaft	
2	Automatic fail safe devices	
3	Automatic fire detection and alarm system	
4	Automatic fire suppression system (sprinkler)	
5	Automatic fire suppression system (others – specify)	
6	Emergency lighting	
7	Emergency lifts	
8	Emergency warning and intercommunication system	
9	Exit signs	
10	Fire control centres and rooms	
11	Fire dampers	
12	Fire doors	
13	Fire hydrant systems	
14	Fire seals (protecting openings in fire resisting components of the building)	
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27	Smoke Control System	
28	Smoke dampers	
29	Smoke detectors and heat detectors	
30	Smoke doors	
31	Solid-Core doors	
32	Stand-By Power Systems	
33	Wall wetting sprinkler and drencher systems	
34	Warning and operational signs	
35	OTHERS - Specify	

This is an accurate statement of all proposed Fire Safety Measures to be installed/ modified in the whole building.

Signed ..... (Owner/ Agent) Name ..... Date .....

**NOTES**  
For Completing Construction Certificate Application

**Note 1**

The following information must accompany applications for a construction certificate for building and subdivision work.

**Building Work**

In the case of an application for a construction certificate for **building work**:

- a) Copies of compliance certificates relied upon
- b) Four (4) copies of detailed plans and specifications

The plan for the building must be drawn to a suitable scale and consist of a general plan and a block plan. The general plan of the building is to:

- show a plan of each floor section
- show a plan of each elevation of the building
- show the levels of the lowest floor and of any yard or unbuilt on area belonging to that floor and the levels of the adjacent ground
- indicate the height, design, construction and provision for fire safety and fire resistance (if any).

Where the proposed building work involves any alteration or addition to, or rebuilding of, an existing building the general plan is to be coloured or otherwise marked to the satisfaction of the certifying authority to adequately distinguish the proposed alteration, addition or rebuilding.

Where the proposed building work involves a modification to previously approved plans and specification the general plans must be coloured or otherwise marked to the satisfaction of the certifying authority to adequately distinguish the modification.

The specification is:

- to describe the construction and materials of which the building is to be built and the method of drainage, sewerage and water supply
- state whether the materials proposed to be used are new or second hand and give particulars of any second-hand and give particulars of any second-hand materials to be used.

- c) Where the application involves an alternative solution to meet the performance requirements of the BCA, the application must also be accompanied by:
  - details of the performance requirements that the alternative solution is intended to meet, and
  - details of the assessment methods used to establish compliance with those performance requirements.
- d) Evidence of any accredited component, process or design sought to be relied upon.
- e) Except in the case of an application for, or in respect of, a class 1a or class 10 building:
  - a list of any fire safety measures that are proposed to be implemented in the building or on the land on which the building is situated; and
  - if the application relates to a proposal to carry out any alteration or rebuilding of, or addition to, an existing building, a separate list of such of those measures as are currently implemented in the building or on the land on which the building is situated.

The list must describe the extent, capacity and basis of design of each of the measures concerned.

## Note 2

### Home Building Act Requirements

In the case of an application for a construction certificate for residential building work (within the meaning of the *Home Building Act 1989*) attach the following:

- a) In the case of work by a licensee under that Act:
  - (i) a statement detailing the licensee's name and contractor licence number, and
  - (ii) documentary evidence that the licensee has complied with the applicable requirements of that Act\*,
 or
- b) In the case of work done by any other person:
  - (i) a statement detailing the person's name and owner-builder permit number, or
  - (ii) a declaration signed by the owner of the land, to the effect that the reasonable market cost of the labour and materials involved in the work is less than the amount prescribed for the purposes of the definition of **owner-builder work** in section 29 of that Act.
  - (iii)

\*A certificate purporting to be issued by an approved insurer under Part 6 of the *Home Building Act 1989* to the effect that a person is the holder of an insurance contract issued for the purposes of that Part, is sufficient evidence that the person has complied with the requirements of that Part.